Employment Application

3834 US Highway 98 West, #7
Santa Rosa Beach, FL 32459
850-267-0322

Date _____

Name_____
Last First Middle Maiden/Other

Permanent Address_____
Number Street City State Zip Code

Cell (_____)_____ Home (_____)_____

E-Mail Address_____

Social Security Number _____

Earliest date available for employment if selected? _____

Minimum rate desired $_____ per_____

Best time to be contacted by phone: _____

Please state why you are applying for this position: _____

_____

_____

Please describe your faith life: _____

_____

_____

_____

Do you currently have a church home?
If yes, where: _____

If no, why: _____

(Please provide information that is not provided on resume)

EDUCATION:	Name of School	Major/Minor	Diploma/Degree	Years Attended
High School	_____	_____	_____	_____
College	_____	_____	_____	_____
Continued Ed	_____	_____	_____	_____

Courses taken related to the position applied for:

_____

_____

	NO EXPERIENCE	SOMEWHAT	PROFICIENT	ADVANCED
Excel				
Word				
Publisher				
Database				
Photoshop				
Social Media				
Website Management				

List any special skills or talents you have: i.e. computer programs, marketing, foreign languages, typing skills, accounting, music, graphics, etc.

_____

_____

What is your worst and greatest ministry moment?

_____

_____

What are three strengths you bring to the team?

_____

_____

What gives you the most satisfaction in ministry?

_____

_____

Give an example of a conflict in life or work, and how you navigated through it.

_____

_____

EXPERIENCE (Paid or Volunteer)

Previous Employer | Immediate Supervisor Name and Title

Date Started/Left | Position | Salary $ per

Description of Duties

Reason for Leaving

Previous Employer | Immediate Supervisor Name and Title

Date Started/Left | Position | Salary $ per

Description of Duties

Reason for Leaving

REFERENCES: list persons who can attest to your abilities and work habits, i.e. previous supervisors and directors.

Name	Address	Telephone	Position

List three people who know you personally (individuals not related, Pastoral reference)

Name	Address	Telephone	Position
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Have you ever been convicted of a crime? Yes_____ No_____

If yes, briefly explain circumstances and sentence _____

_____

Have you ever had a substantiated Protective Services case? Yes_____ No_____

If yes, briefly explain _____

_____

CERTIFICATION AND AGREEMENT:
I certify that the facts contained in this application for employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements on this application could lead to disciplinary action including dismissal.
I authorize Hope on the Beach Lutheran Church to investigate the information contained in this application.

_____ _____
Applicant's Signature Date